



## EMPLOYMENT APPLICATION

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

Days of Week/Times Available: \_\_\_\_\_

### **EDUCATION**

	Name	Yrs. Completed	Field of Study	Graduate or Degree
High School				
College/University				
Business/Technical				

Specialized Training: \_\_\_\_\_

Certifications: \_\_\_\_\_

### **CHARACTER REFERENCES**

*Please list three personal references who are not relatives or former supervisors.*

1. \_\_\_\_\_  
Name Address Phone
2. \_\_\_\_\_  
Name Address Phone
3. \_\_\_\_\_  
Name Address Phone

**EMPLOYMENT HISTORY**

*Please list last three employers*

1. Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_

2. Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_

3. Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

**(A criminal background check including fingerprint scan will be conducted on all employees.)**

***I understand that Christ Church United Methodist-The Growing Place may check my personal and employment references as part of the application process. I certify that the information contained in this employment application is true and complete. I understand that if hired, any misrepresentation or omission of facts contained in this application may result in dismissal from the job.***

Applicant Signature: \_\_\_\_\_